Consensus Decision-making by NCADAC

(For Approval of NCADAC—draft 8-5-12)

NCADAC Decisions.   See the attached DRAFT *ROLES AND RESPONSIBILITIES FOR NCADAC AND NCA AUTHORS, Relating to Developing the 2013 Synthesis, approved by NCADAC on __, 2012.*

NCADAC decision-making.

   Quorum. The NCADAC will make decisions only at meetings and only when a quorum of NCADAC members is present.   A quorum of NCADAC members is 50% plus one member of the current membership of the NCADAC, excluding ex-officio members (e.g., the current membership of 44 non-ex-officio members translates to a quorum of 23).   Members participating by phone will be considered present for the determination of a quorum at the time a decision is made; email or proxy participation will not be considered present for purposes of a quorum.

   Consensus.   The NCADAC aspires to making all decisions by consensus. Thus, consensus decision-making will be vigorously pursued for all decisions of the NCADAC.   All NCADAC members, including ex-officio members, may fully participate in the consensus building discussions.   For any decision, consensus will be achieved when all members, excluding ex-officio members, support the decision. Minority views are not encouraged, but the member(s), except ex-officio members, who cannot support the proposal as an acceptable decision may submit a minority view for recording in the minutes of a meeting (if the issue is a process or procedural one). If the issue is related to the language or content of a NCADAC product, it is preferable to work the minority view into the text, if possible, but a separate minority view may be included in the product as a last resort if all efforts to reach a consensus fail.

   Voting. Voting is not consistent with pursuit of consensus and thus will not be utilized for NCADAC decision-making.